



Mansfield Electrical Supplies Ltd Product Returns Form

Please complete this form and include it with returned goods or upload via our website.

Customer Details

Company Name:	
Contact Name:	
Account Number (if applicable):	
Phone Number:	
Email Address:	
Return Address:	

Order Details

Invoice / Order Number:	
Order Date:	
Purchase Method:	Trade Counter / Online / Telephone / Other

Product Return Information

Product Code	Product Description	Quantity	Reason for Return

Reason for Return

Faulty / Defective

Incorrect Item Supplied

Ordered Incorrectly

Damaged in Transit

Surplus to Requirements

Other: _____

Fault Description (if applicable): _____

Return Preference

Replacement Credit Note Refund (if applicable)

Important Returns Information

- Returns must be requested within **30 days of purchase** unless faulty.
- Goods must be unused and in original packaging where applicable.
- Certain items (special orders or made-to-order products) may not be eligible for return.
- Faulty items may be subject to manufacturer inspection.

Office Use Only

Return Authorisation Number (RMA):	
Approved By:	
Date:	

Email: Sales@Mansfieldelectricalsupplies.co.uk | Phone: 01623 792206